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## MEMORANDUM

**From:** Chris Allen - Regional Manager, Hamilton

**Date:** 09 March 2006

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**Subject:** **REPORT ON MEETING OF AUSTRROADS REVIEW PANEL FOR PROJECT DELIVERY PUBLICATION SERIES (TECHNOLOGY PROGRAMME): MELBOURNE 6 FEBRUARY 2006**

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### Background

The Austroads Technology Programme objective is to promote improved practice in technology by the development and maintenance of an Austroads publication series consisting of:

- ▶ Bridge Technology
- ▶ Pavement Technology
- ▶ *Project Delivery (# subject of this memo)*
- ▶ Project Evaluation
- ▶ Road Design
- ▶ Traffic Management
- ▶ Transport Planning

### Attachments

Attachment A: Project Delivery Series Structure (Appendix 1)

Attachment B: Technology Programme Timetable

### Work Programme

The purpose of the Review meeting of 06 February 2006, was to confirm the final draft of Part 2 (Project Delivery Considerations), and to review Part 1 (Introduction to Project Delivery), Part 3 (Project Planning & Control). It was intended to make a start on Parts 4 and 5, relating to Contract Management Systems and Direct Management of Construction but these have been deferred into next financial year due to delays on finalising Parts 1, 2, 3 and 6. In addition it was agreed to add a separate chapter on Project Finalisation.

The Guideline is continuing to develop alignment with our Project Management Manual in terms of how to write a Project Plan, which is a good thing. There is an expectation however that this

Austrroads publication series will "replace" the various State documents that exist now. It is my view that this will not happen for most of the States, including Transit, because we possess a more sophisticated Project Management Manual (PMM). The best we could hope for is that this publication series will remain consistent with the PMM and that the PMM will act as a jurisdictional supplement.

There was further discussion on the need to have a seamless transition from the Transport Planning publication series to this Project Delivery series. Transport Planning will initiate the project from a concept, take it through the option selection phases, and programme the project for delivery. This is very aligned with our divisional split. The Project Delivery publication series picks up the project from when it is funded, a brief is delivered by Transport Planning, and the Capital Team (in our case), writes a Project Plan and delivers the project.

A new concept for us, and a good discipline to have, is for the project owner (perhaps in our case represented by Transport Planning), to write a detailed handover brief (for Capital Projects). Similarly at the end of construction and on commissioning the Project Deliverer produces a handover report to Asset Management.

### **Other Items of Discussion**

- ▶ There was a discussion about different contracting models and in particular Alliancing. Victoria were particularly pleased about their Alliancing experiences and the incentive schemes they had in place to reward performance. They will circulate the details.
- ▶ I have passed on a CD of the Tasmania Standard Brief for Professional Services to Colin MacKay.

### **Benefits & Relevance to New Zealand**

The work on this publication series will be of direct benefit to Transit New Zealand.

### **Recommendations**

It is recommended that Transit continues to participate in this Review Panel until completion of the series in the 2006/07 year, and that we attend the next meeting on 2 June 2006 in Brisbane.

Chris Allen  
**REGIONAL MANAGER - HAMILTON**  
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